

DISCOVERY COMMUNITY SCHOOL

Steering Meeting Minutes

November 6, 2008 start 6:30 p.m.

Location: Teacher's Lounge

People in attendance: Mark Bl., Diane J., Pete S., Dawn G., Sara S., Stella B., Anne C., Cameron S., Nadine R., Susan V., Jill C-F.,

PRINCIPAL'S REPORT – MARK BL.

Choice Schools Lottery change/Information Night

- Jan 13th DCS Info Night
- Jan 30th Last day applications are accepted
- Feb 6th Lottery
- Feb 13th Letters mailed to families
- Feb 26th Acceptance due to schools

Lottery will be conducted by LWSD. All enrollment policies including sibling policies are still the same.

Action item: Diane J. get Anne C. a list of the volunteers needed

Action item: Diane J. contact Janet Z. about sibling enrollment form date

Action item: Dawn add announcement of date change to home page – complete

TEACHER'S REPORT – DIANE J.

Nothing to report.

TREASURER'S REPORT – SARA S.

- Budget review:
 - Income to date is about \$8,000
 - Budgeted income for the year is about \$16,000
- Surplus funds proposals:
 - Microwave proposal – \$200 – for a second microwave. Diane J. mentioned concern over how dirty it currently gets. Dawn G., Cameron, and Susan V. all pledged to clean the current microwave on a regular basis. Diane J. will speak with the other teachers about the second proposal. Tabled till next steering.
 - 2nd camera proposal – \$190 – approved by steering.
 - Poetry specialist proposal – \$1,600.00 max – Ken Nezbitt will visit all three classes. \$1,300 plus travel from Spokane (to be split with others). Tentatively scheduled for March 25, 2009. Steering recommends bringing to community for approval.
 - Dance program proposal - \$300 – Gaylen Sauve will visit Carl Sandburg and DCS for an entire week replacing all music and PE specialists. PTSA has already applied for and received a grant to pay for the first \$1,500 of the program.
 - Mulch proposal - \$300 – we need more mulch and have already spent the budget. Steering recommends bringing to community for approval as well as increasing the budget for next year.
- Insurance Information – PTSA is paying about ½ what we are. Pete is still looking into why.

Action item: Sara S. email a current budget to the steering list

Action item: Diane J. order 2nd camera

Action item: Diane J. ask Monica E. and Carol F. about another microwave

Action item: Stella B./Jill C-F. bring poetry special proposal to November community meeting

Action item: Stella B. bring Gaylen Sauve Dance program proposal to November community meeting

Action item: Stella B./Denise B. bring mulch proposal to November community meeting

VOLUNTEER REPORT

- Volunteer hours letters are out. You should have received them in Tuesday's kid mail.
- Submit DCS Volunteer position job descriptions – even if it's very basic or very creative – any guidance is welcome.
- Winter event – Stella B. is going to research some ideas. She may be looking for help. January is more likely than December at this point.

COMMITTEE REPORTS

FINANCE/GRANTS – Cameron S.

- We are still waiting for check from Seed Award received. When it comes, it will be used to purchase reusable party ware and gardening tools.
- Foreign language – still need to do a brief survey of what language(s) parents would be interested in.

COMMUNICATIONS - Mark Ba. (not present but sent e-mail)

- One camera has already been ordered. Diane J. has an action item to order another. Question to Mark Ba. about memory cards – were they ordered with the cameras? Any other accessories that need to be ordered?
- Mark Ba. Is going to attend a SharePoint training to start investigating possibilities for using SharePoint's communication features as possible replacements for PO and e-mail lists.
- Bulletin board: Cameron has volunteered and now has all she needs.
- Steering loves the idea of creating an e-mail address of po@dcscg.org that forwards to whomever is the P.O. admin for the year, in this case pprice@msn.com. Much easier to remember and for transitions in volunteer jobs.

Action item: Mark Ba. Work with Stuart D. to create e-mail forwarding address

Action item: Mark Ba. Announce new e-mail address at community meeting

Action item: Diane J. ask Mark Ba. About memory cards for the cameras

FACILITIES – Denise B. (not present but sent e-mail)

- Date of the next weeding party: November 15th – 11:00 a.m.
- Budget – do we need to add more to next year's budget?

COMMUNITY OUTREACH - Susan V.

- Hopelink food drive was very successful. 355 pounds of food collected! Two full cars of food!
- Food Lifeline is on November 22nd.
- Bagged breakfast for Homeless Women is December 12th. This is an in class event. There will not be any sixth graders participating due to Outdoor Education.

COMMUNITY BUILDING

- PNO (Parent Night Out) is November 7th at Ramstead's
- Venue is no longer needed for December date for winter event

Action item: Pauline T. cancel venue reservation

ENRICHMENT

- First series of Friday Specials went very well.
- Second set of Friday Specials may include a Native Alaskan tribe that will teach ½ the kids art and dancing. The other ½ of the kids would choose between collage and healthy foods. This is not yet set in stone. Possible dates are January 23 and 30, and February 6.
- Follow-up report on my call to the Saint Edwards Environmental Learning Center Board President. The ELC is not prepared for schools at this time. They do not have any programs that would be of benefit to either of the schools.

OTHER BUSINESS

- None

NEW BUSINESS/Q&A

- None

ADJOURN

- 8:20 p.m.